

**VANCOUVER JAPANESE LANGUAGE SCHOOL – JAPANESE HALL**  
**MINUTES OF ANNUAL GENERAL MEETING - NOVEMBER 21<sup>st</sup>, 2015 10:00AM**

**Directors in attendance:** Harry Mizuta (Chair), Eri Chiang, Chika Osborne-Saito,  
Miyuki Ito, Donna Nakamoto,  
Tomi Asakawa, Laura Saitomo

**Non- Voting ex- officio members:** Mari Honma, Mitsuru Haga - Bronstyn

**Committee chairs:** Grant Osborne

**Regrets:** Rika Uto (ex- officio)

**Directors absent:** James Tanaka, Tomo Machida, Mike Uyeno

**Harry Mizuta was Chairperson of the Meeting. Eri Chiang was appointed as Secretary to record the proceeding of the AGM.**

**1. Adoption of 2015 AGM agenda**

Moved by Eri Chiang, Seconded by Derek Iwanaka. Motion carried.

**2. Members Sign – in Sheets, Roll Call and Confirmation of Proxies**

Quorum of attendees achieved. No Proxies.

**3. Adoption of the minutes of Annual General Meeting of November 22, 2014**

**(See Attachment)**

Moved by Derek Iwanaka, Seconded by Keiko Yagi. Motion Carried.

**4. Opening remarks and Report of Chairperson of the Board – Harry Mizuta**

( See Attachment)

**5. Financial Reports as of August 31<sup>st</sup>, 2015 (General, Capital, Scholarship Fund Accounts)**

Report by Miyuki Ito (See Attachment )

Moved by Miyuki Ito, Seconded by Laura Saimoto. Motion Carried.

**6. Committee and Subcommittee Reports**

**a) Capital projects – Heritage renovation daycare project -** Reported by Laura saimoto  
(refer to written report by Laura Saimoto)

Moved by Laura Saimoto, Seconded by Eri Chiang. Motion Carried

**b) Scholarship -** Reported by Mari Honma (See Attachment)

Moved by Mari Honma, Seconded by Donna Nakamoto. Motion Carried.

**c) Education Committee -** Reported by Yoshio Yagi (See Attachment)

**Principal's Report -** Reported by Honma (See Attachment)

**Children's World and Daycare -** Reported by Mitsuru Haga- Bronstyn (See Attachment)

**Japanese Cultural Experience Program (JCEP)** - Written Report was submitted by Keiko Yagi (Program Coordinator). Presented by Yoshio Yagi  
Moved by Grant Osborne, Seconded by Tomi Asakawa. Motion Carried

**d) Community Relations**

Report Prepared by Rika Uto and Presented by Donna Nakamoto  
Moved by Donna Nakamoto, Seconded by Tomi Asakawa. Motion Carried.

**e) Community Programing**

Report Prepared by Tomonari Machida and Presented by Tomi Asakawa  
Moved by Tomi Asakawa, Seconded by Donna Nakamoto. Motion Carried.

**f) VJLS-JH Facility** - Reported by Tomi Asakawa

Moved by Tomi Asakawa, Seconded by Donna Nakamoto. Motion Carried.

**g) Strategic Committee reported was added to Agenda**

Amendment of Agenda - Moved by Eri Chiang, Seconded by Tomi Asakawa.  
**Strategic Committee** - Reported by Donna Nakamoto (See Attachment)  
Moved by Donna Nakamoto, Seconded by Eri Chiang. Motion Carried.

**h) Human Resources** - Reported by Grant Osborne

Human Resources was focusing on hiring GM for the past year.  
Moved by Grant Osborne, Seconded by Donna Nakamoto Motion Carried

**7. Appointment of Accountant**

Appoint Pace Accounting Inc. Certified Management Accountants to provide the required accounting and related services of VJLS-JH for coming year.  
Moved by Harry Mizuta, Seconded by Miyuki Ito. Motion Carried.

**8. Appointment of Legal Counsel**

Appoint Hara & Company as Legal Counsel for VJLS-JH for the coming year.  
Moved by Harry Mizuta, Seconded by Laura Saimoto. Motion Carried.

**9. Election of Directors**

Nominees for the newly elected Directors – Two year term

Sayaka Iwanaka Toshio Togashi Claude Trudel

Russell Kada Yoshio Yagi

Moved by Harry Mizuta, Seconded by Iwanaka Motion Carried

Directors Rerunning

Harry Mizuta (3<sup>rd</sup> Term)

Miyuki Ito (2<sup>nd</sup> Term)

Eri Chiang (2<sup>nd</sup> Term)

James Tanaka (3.5 Term)

Chika Osborne- Saito (2<sup>nd</sup> Term)

Donna Nakamoto (3<sup>rd</sup> Term)

Tomi Asakawa (2<sup>nd</sup>Term)

Resigning Directors

Laura Saimoto, Tomonari Machida, Mike Uyeno

**Adjournment – 12:00PM** Moved by Harry Mizuta. Motion Carried.